



# Hampton Township

## Regular Board Meeting Minutes

### July 20, 2021 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Deputy Treasurer	Angie Niebur
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.**

#### PUBLIC COMMENT

N/A

#### ROAD REPORT- Otte Excavating

- **Resident concern about Chloride** – possibly explore other options for chloride in 2022. Board of Supervisors decided to table Greg’s Meat road until August. Jason Otte stated the culvert for Lewiston by 220<sup>th</sup> is on back order.

#### PLANNING COMMISSION SYNOPSIS

- James Weiland
  - 651.437.9639
  - 40x60 AG shed on existing concrete floor
  - Located at 22149 Goodwin Avenue, Hampton, MN (PID#17-00300-01-013)

James stated he is 140 feet of the road. It is about 125 acres. Shed will be used for farm equipment. **Ryan Sunquist made a motion to approve the 40 x 60 shed on the existing concrete floor at 22149 Goodwin Avenue, Hampton, MN with PID#17-00300-01-013 be approved based on the Building Official’s approval. Dan Peine seconded. Motion carried.** James Weiland presented a check for \$140. Clerk Molly Weber will scan the permit to the Building Official
- Mike Suilmann
  - 612-978-9926
  - 1. Parcel Split of PID#17-01700-76-017 Finkelson , and PID#17-01700-77-010 Kromschroeder, and PID#17-01700-76-012 Suilmann

Mike Suilmann was in to get a parcel split for now and will come back later for a building permit. Basically the parcel split will bring the 3 properties back to where they should be. Parcel split documents signed by all 3 parties as well as a new survey was presented. Mike Suilmann stated all 3 parties are in agreement on this. Jim Sipe is concerned if the parcel changes it may alter the lot of record from years ago. **Jim Sipe made a motion to approve the parcel split request for PID#17-01700-76-012 adding a strip of about ¼ acre to it. Ryan Sunquist seconded. Motion carried.** **Jim Sipe amended his motion that PID#17-01700-76-012 will continue to have a buildable lot. Ryan Sunquist seconded. Motion carried.** Jim Sipe wrote a note on the survey for Mike Suilmann to present to Dakota County in order to have it filed with the County.
- Scott Werner
  - 651.757.7127
  - 1. Parcel Split from Steve Werner at PID#17-01700-50-012
  - 2. 2018 Easement for driveway from Darrel Stokesbary (various documents attached)
  - 3. New construction building permit

The Werner’s established their buildable at this PID in 2018. When lawyer writes up legal description it will include a driveway easement from Darrel Stokesbary. They are just requesting a parcel split of 5 acres from Steve Werner to Scott Werner. **Ryan Sunquist made a motion to approve the parcel split of PID#17-01700-50-012 from Steve Werner to Scott and Emily Werner with requirement approved in 2018 of easement from Darrel Stokesbary which creates no other buildables on this PID#. The split will be of 5 acres. Dan Peine seconded. Motion carried.**
- Al Bester
  - 612.598.1902
  - 60x80 AG shed with 20x20 lean to on the SE corner
  - Located at 23819 Goodwin Avenue, Hampton, MN (PID#17-01000-78-020)

Al Bester was advised he needs to go to the County and combine at least 10 acres total into one PID#. Once that is completed he can come back to the Board of Supervisors for an AG Permit on the new PID#.
- Ruth Dockter (representing James Hager estate)
  - 360.244.2461

- o Would like to confirm Buildable Determination if current house was torn down
- o Located at 26279 Goodwin Avenue, Randolph, MN 55065 (PID#17-02700-01-012)

Ruth Dockter was in as executor of James Hager estate. Parcel 17-02700-01-012 (5 acres) currently has a house on it. Ruth asked if that house was torn down can another one be built there. The Board of Supervisors can affirm there is still a buildable on the 5 acre piece after they tear down the house on the condition they get a permit to tear it down.

PID#17-02700-01-014 (34.21) is the second parcel in question. When Ruth saw the Planning Commission last week they advised her to go to Dakota County to find out if this parcel was deeded before April 1982 since it would then fall into the Section 403 Substandard Lot or Parcel Provisions of the Zoning Ordinance manual as long as there is 66 feet of road frontage. They will need 300' from the Right of Way and 140' of frontage. Ruth found that the parcel was purchased in 1977 and it was split at that time. **Dan Peine made a motion that the 5 acre parcel PID#17-02700-01-012 and the 34.21 acre parcel are both buildable as long as they get a demo permit for the 5 acre piece. PID#17-02700-01-014 is determined a Lot of Record so there is a buildable on that also. Ryan Sunquist seconded. Motion carried.**

- Parcel Split Form/Checklist  
Planning Commission thought the parcel split form and checklist were great additions

#### OLD BUSINESS

- Corey Fox Plan – 3 roll offs of scrap have gone out. Corey is cleaning up. Vehicles without doors are gone. Dan Peine stated we will monitor it month by month as long as we see progress. We know it won't happen overnight. Township Lawyer stated it can get pricy if we go to court. Dan Peine will stay on it with Corey.

#### NEW BUSINESS

- Tom Endres ~ question on moving in Grain Bin @ 6228 250<sup>th</sup> Street East – will have concrete slab ~ Tom Endres was present to request moving a grain bin in. **Jim Sipe made a motion that the Board of Supervisors has no problem with moving grain bin on PID#17-02100-01-022 so long as Tom follows the setback requirements. Dan Peine seconded. Motion carried.**
- Stanley Goudy (Sandy Liotta) ~ questions about property @ 25911 South Emery Avenue – PID#17-02000-76-013 ~ Stanley was not present so nothing to report.
- Input requested for North Cannon River Watershed Management Organization Watershed Management Plan – Due August 20<sup>th</sup> – clerk has copy of email ~ Dan Peine has this covered.
- Jim McKenzie Request ~ we will wait until Jim calls and then let him look. Hampton Acres was never approved by the Township because the owner could not afford to build the road. The owner sold off the parcels he could.
- Township property we own SW corner of 56 and 260<sup>th</sup> Street (PID#17-00400-28-010)/Money coming to the Township (APPA Funds) ~ 3.62 acres across from Jim Sipe. Angie Niebur proposed building a new Town Hall there. Angie will send videos to Board of Supervisors to review as far as the Township money goes. We have until December 2024 to spend it. If the money is put into savings and needs to be given back we get to keep the interest. It also stated that if we own our own property the County has money to bring fiber optic to us. Jim Sipe is going to have Township Lawyer Troy Gilchrist draft a rental agreement with Germur Properties to rent the 3.62 acres and put in 17-02900-01-020 agreement that Germur pays taxes. This will be a year to year agreement where either can pull out at any time. **Jim Sipe made a motion to direct the treasurer to apply for additional APPA Funds. Ryan Sunquist seconded. Motion carried.**
- Hampton Cemetery Association – 2.19 acres – north side of 225<sup>th</sup>, west of Highway 47 (PID#17-00400-28-010) – a couple of old guys asked if the Township would maintain the property at that time they gave \$7,000.00 and asked that the interest pay for the mowing. That \$7,000.00 is currently in a CD for
- 18 months. Clerk Molly Weber needs to contact the County about this PID#17-00400-28-010. We have been taking care of this property since the 1980s and are no longer sure if we should since we don't know who owns it. Will the County take it over?
- MATIT asks that all townships apply for their share of Federal American Rescue Plan Act funding as soon as possible ~ Angie
- District 4 Meeting Notice – Wed August 11, 2021 @ 6:30pm VFW Post 5727 in Zumbrota ~ FYI
- 12<sup>th</sup> Annual Township Legal Seminar with Couri & Ruppe – various dates in September & October ~ FYI
- Census population and household estimates delayed due to Covid 19 ~ FYI
- Permits ~ permits this month, HT026-2021, HT027-2021, HT028-2021 & HT030-2021 which encompassed 4 re-roof, plus 1 septic permit HT-137 ~ FYI

#### OTHER BUSINESS-Board Members Only

**Dan Peine made a motion to approve signing of checks 6251 to 6260 and a motion to approve the claims list. Jim Sipe seconded. Motion carried.** Jim Sipe, Angie Niebur and Molly Weber signed the checks.

*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

#### ADJOURNING OF MEETING

**Dan Peine made a motion to adjourn the meeting at 8:55pm. Ryan Suquist seconded. Motion carried.**

Date Signed: 8/17/21

Supervisor: [Signature]

Clerk: [Signature]

**HAMPTON TOWNSHIP TREASURERS REPORT**  
**July 2021 (August 17, 2021 Meeting)**

**Beginning Checkbook Balance:** **\$76,342.75**  
**RECEIPTS:**

Dakota County Tax Distribution	\$178,273.28
Minn State Distribution	\$1,193.00
Permit - Randy Jensen	\$351.00
Permit - Dan/Bev Peine	\$86.00
Permit - Brian Kimmes	\$81.00
Permit -Steve Wagner	\$86.00
Permit - Jim Klein	\$167.00
Misc - township manual	\$67.00
ICS Interest	\$18.43
<b>TOTAL RECEIPTS</b>	<b>\$180,322.71</b>

**DISBURSEMENTS:**

Angela Niebur	Treasurer salary	\$364.86
Molly Weber	Clerk salary	\$1,424.24
Janet Otte	Rent	\$500.00
Quality Propane	Chloride	\$21,147.00
Dakota County	Property Taxation	\$137.78
Kennedy,Graven, Chartered	Legal Fees	\$160.00
Otte Excavating	Road maintenance	\$5,507.50
Gilmer Excavating	Three septic permits	\$600.00
Beaver Creek Co	Four permits	\$315.00
Molly Weber	Office supplies	\$113.99
Century Link	Phone charge	\$100.26
<b>TOTAL DISBURSEMENTS:</b>		<b>\$30,370.63</b>

**Ending Checkbook Balance** **\$226,294.83**

**Checks not in (4) \$945.55**

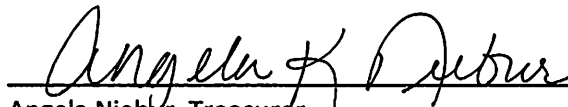
**ICS Statement Balance, July 31, 2021: \$227,240.38**

**Beginning Savings Account Balance** **\$275,297.44**

**Interest Earned** **\$86.51**

**Ending Savings Account Balance** **\$275,383.95**

  
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 James Sipe, Supervisor 8/17/21  
 8.17.2021

  
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 Angela Niebur, Treasurer 8/17/2021  
 8.17.2021